

Walkabout Flintshire.

Minutes of Meeting Number 2.

17th September 2015 at Carlines Avenue Hawarden

Present.

Dave Mackie Chair	Peter Kime Secretary
Sandy MacLeod Treasurer	Arwel Roberts
Carole Worger	Ronnie Lambert
Joyce Howell	
Neville Howell	Dave Waller
Gill Harrison	Liz Boulton

Apologies.

Stan Jones

Constitution.

Ronnie has updated the draft document and it had been signed by Chair, Treasurer and Secretary.

Action: Ronnie to send soft copy to Peter who would distribute a copy to all.

It was further agreed that Neville be appointed as Vice Chairman and that Dave Waller would be added to the list of authorised signatories. Ronnie would continue to act as returns co-ordinator.

Finance.

Sandy reported on a meeting with Flintshire County Council (FCC) regarding the £7.5k grant. There had been an error in the documentation but the payment would now be made on Monday 21st September.

Once the funds had been received, the new bank account would be created.

Action: Sandy.

The topic of insurance had also been raised by FCC who wanted details of our cover.

Action: Peter to contact Mel (Let's Walk Cymru) to ask for details of company, policy number, level of cover and who to contact in her absence.

Fund raising.

It was agreed that there was no immediate need to add to our funds. Rather, we should look at what expenditure we would need over the near and long term.

It was also noted that Mel (Let's Walk Cymru) had hinted that funds may be available from/via them. The FCC "Single Point of Access" would be a good point to contact to raise our profile.

Action: all to flag their ideas and costs to Sandy to collate at macleod_sandy@hotmail.com

Action: Peter to contact John Gray at FLVC to see how to seek further funding.

Action: Peter to contact Mel to clarify.

Action: Chair to find out whom to contact at FCC (SPoA) and pass on to Peter to progress.

Action: Sandy to pay our membership fee to FLVC and to have the FoWAF accounts audited.

Charity Status.

It was agreed that we should seek advice from FLVC (John Gray) on this.

Action: Peter to contact John Gray to discuss and also to ask him to attend our next meeting to answer questions.

Walk Registers and Health Forms.

Ronnie had updated the health questionnaire and had sent a copy to Peter.

Mel had asked that more details be included in our returns (via Ronnie). It was agreed that Ronnie goes back to Mel and ask for clarification on the need for such detail.

Action: Ronnie.

Walk Leader list and other assets.

Neville had spoken to Katrina at Troedio Clwyd Walks who confirmed she had sent the list of walkers to Peter. This had not been received.

Action: Peter to follow up with Katrina.

New walk leaders.

This will be put on the agenda for the next meeting.

Walks Programme and new organisation launch.

The latest version (version 4) had been distributed and was discussed. Comments as follows;

- Does it need to be bi-lingual?
- Can we have another logo rather than the (heavy) boots?
- Delete the Talacre walk as it is no longer being held
- Walker icon gives the impression of “wrong types of walk” being offered – looks like hard work!
- Format needs to be bolder and give more detail
- Why are some telephone numbers included?
- Walks need to include walk difficulty ie grade a, b or c
- The Let’s Walk Cymru logo should be included as they fund our current insurance

It was agreed that we need to ensure accuracy of the programme and that we need to contact all the leaders to ensure the details are correct.

Action: Gill to create a pro-forma to send out to walk leaders once Peter has the full list from Katrina (see above)

Peter suggested that any launch publicity should be delayed until we had decided on our new logo and other branding ideas suggested (but not recorded for clarity) under finance above.

AOB.

- a. Neville would be attending a Ramblers conference in mid-Wales. He was asked to watch and listen on our behalf.
- b. It was agreed that we should keep in touch with the walk leaders to keep them up to date with progress.
- c. Ronnie raised the issue of meeting at a committee member's house and thought that in future we should meet in either free or rented meeting rooms. This was agreed and everyone was asked to look for suitable venues (and costings) and flag to Sandy. **Action: all**
- d. Dave Waller had written (as outgoing FoWAF chair) a letter of thanks to Kath Hegarty
- e. Dave Waller had received a letter of thanks to the outgoing committee of FoWAF from Jim Williams.
- f. Sandy passed an insurance form to Peter asking for it to be completed and sent on to Mel. **Action: Peter.**
- g. There was to be a social night (in aid of Buckley out-of-town walkers) at Corus on 2nd October. Tickets are £10.00; please contact Dave W or Sandy beforehand.

Next committee meeting.

Thursday 15th October 2015 at Carlines Avenue.

The meeting closed at 21.35 hours.

Secretary's footnotes;

1. thanks to Neville and Joyce for their hospitality.
2. I will bring a printed copy of the new constitution to the next meeting for Carole and Stan (to save postage)