

Walkabout Flintshire.

Minutes of Trustees' Meeting Number 11  
24<sup>th</sup> November 2017.  
Rhydymwyn Nature Reserve

Present.

Dave Mackie Chair  
Neville Howell Treasurer  
Stan Jones  
Carole Worger  
Joyce Howell

Peter Kime Secretary  
Arwel Roberts  
Liz Bolton  
Dave Waller  
Gill Harrison

Apologies.

Michael Fyldes

Minutes of meeting number 10.

The previous minutes were accepted as true record.

Secretary's note: as the business of the meeting covered much the same ground as the Open Meeting of today, I have only added notes where they are in addition to the earlier debates and decisions.

Finance.

Neville gave an update of the financial position which is included as appendix 1 (page 3) to these minutes. Our balance stands £10958.62p

It was agreed that travel costs for authorised journeys could be reimbursed at 40p per mile. It was further agreed to authorise the secretary's journey to the Elan Valley to represent Walkabout at the forthcoming LWC meeting.

Peter confirmed that the renewal figure for the website would be £79.50p and would be paid from his personal credit card in December. This would cover us for another 5 years.

Promotion of WaF.

Updates on this initiative were as follows:

- **GP surgeries.** Gill updated the meeting as per minutes of the Open Meeting held earlier today.
- **Libraries:** Peter updated the meeting as per the minutes of the Open Meeting held earlier today.
- **Mold Food Fair;** it was agreed to apply for a place at the 2018 event.

LWC meeting 6<sup>th</sup> December Elan Valley.

Peter was asked to ensure the meeting gave more details on affiliate membership to Ramblers Cymru, promotion of walking and ratio of leaders to walkers.

Annual Return to Charities Commission (CC).

Peter had been through the new reporting format and confirmed that (as a CIO) we did need to complete a report. He said that the report would be relatively easy to complete as it used drop-down menus to supply information. He confirmed the income and expenditure with the Treasurer and would use these figures for the return. He would copy the completed report to all Trustees.

AOB.

Neville raised the topic of guidelines for walk leaders. Although we had a rule for walkers with dogs, we had no such guidance on risk assessment, briefing or who to allow on a walk. Neville was asked to draw up some draft rule. Peter would also send him the job description for leaders which he needed for the DEWIS website.

Dave Waller advised that he was organising a social event for the Buckley group (not Flintshire Explorers). This was to be held on 22<sup>nd</sup> June 2018. He confirmed that he did not need funding by WaF for this.

Gill reported that she had been to a meeting at FLVC to hear about a "Local Giving" initiative which aims to help raise funds for local groups. As there is an annual fee of £96 and they take a percentage of funds raised, it was agreed not to pursue this idea.

**Next Trustees meeting.**

**The next meeting would take place after our next open meeting of the 19<sup>th</sup> February 2018.**

**Appendix 1: follows on page 3.**

**Walkabout Flintshire**

**Receipts and Payments  
as of 24th November 2017**

	4th Aug to 24-Nov-2017	1st Jan to 4-Aug-2017	Year Ending 31-Dec-2016	Year Ending 31-Dec-2015
<b>Receipts</b>				
Transfer from Friends of Walk about Flintshire, Scottish Widows account			£0.00	£3,583.88
Transfer from Friends of Walk about Flintshire, Lloyds current account			£0.00	£904.77
Transfer from Friends of Walk about Flintshire, Petty Cash			£0.00	£32.80
One-off donation from Flintshire County Council			£0.00	£7,500.00
Interest on Scottish Widows		£9.60	£18.78	£8.01
Arwel's Xmas 2015 Raffle			£132.00	£0.00
Anonymous Donation		£2.20		
Donations in Memory of Howard Green	£400.00			
<b>Total</b>	<b>£400.00</b>	<b>£11.80</b>	<b>£150.78</b>	<b>£12,029.46</b>
<b>Payments</b>				
Secretary's Expenses			-£46.00	-£34.44
FLVC Membership		-£15.00	-£15.00	-£15.00
Hire of Church Hall		-£30.00	-£72.00	£0.00
Stamps for Circulars			-£39.27	£0.00
Programme Leaflets (300 FLVC)		-£160.00	-£300.00	£0.00
Sample Hi-viz Vests			-£37.67	£0.00
Banners etc.			-£213.01	£0.00
Nordic Walking Poles, 2 off			-£109.56	£0.00
Hi-Viz Vests			-£453.90	£0.00
Flowers Fran		-£30.00		
Flowers Trish		-£25.00		
<b>Total</b>	<b>£0.00</b>	<b>-£260.00</b>	<b>-£1,286.41</b>	<b>-£49.44</b>
Surplus Receipts over Payments	£400.00	-£248.20	-£1,135.63	£11,980.02
<b>Total</b>	<b>£400.00</b>	<b>-£248.20</b>	<b>-£1,135.63</b>	<b>£11,980.02</b>

**Statement of Assets and Liabilities**

As at 31<sup>st</sup> December 2016

Scottish Widows	£0.00	£10,023.66	£10,014.31	£4,491.89
Lloyds Current Account	£10,996.29	£572.28	£797.28	£7,455.33
Petty Cash	£0.00	£0.00	£32.80	£32.80
<b>Total</b>	<b>£10,996.29</b>	<b>£10,595.94</b>	<b>£10,844.39</b>	<b>£11,980.02</b>
<b>Funds</b>				
Balance b/f	£10,596.19	£10,844.39	£11,980.02	£0.00
Surplus Income over Expenditure	£400.00	-£248.20	-£1,135.63	£11,980.02
<b>Balance c/f</b>	<b>£10,996.19</b>	<b>£10,596.19</b>	<b>£10,844.39</b>	<b>£11,980.02</b>
Overdue Commitments		-£37.57		
Available funds		£10,958.62		